

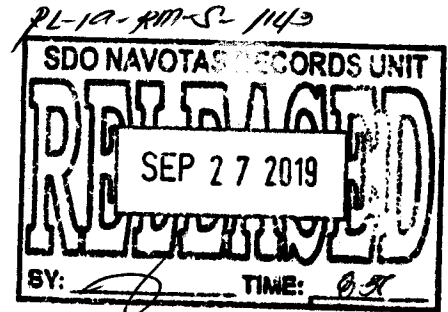


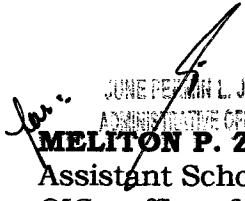
Republic of the Philippines
Department of Education
National Capital Region
SCHOOLS DIVISION OFFICE OF NAVOTAS CITY
Bagumbayan Elementary School Compound
M. Naval St., Sipac-Almacen, Navotas City



MEMORANDUM

To: OIC – Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Principals
Division Unit Heads



From:  JUNE PERMIN L. JAVIER
ADMINISTRATIVE OFFICER V
MELITON P. ZURBANO
Assistant Schools Division Superintendent
OIC – office of the Schools Division Superintendent

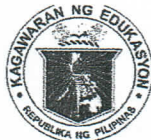
Date: September 26, 2019

Subject: **RECONSTITUTION OF REGIONAL FIELD TECHNICAL ASSISTANCE
TEAMS (RFTAT) FOR CONTINUOUS MONITORING OF SCHOOLS**

1. Relative to the Regional Memorandum No. 143 from the Office of the Regional Director issued on September 16, 2019 regarding the continuous monitoring of schools in the Division Offices by the RFTAT starting September 2019, through the Field Technical Assistance Division (FTAD), all schools are hereby informed regarding the said activity of the region.
2. Attached is the memo which is self-explanatory, and enclosures which serve as reference for the schools regarding the RFTAT monitoring and composition.
3. Immediate and wide dissemination of this Memorandum is desired.

bcp/





Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

Department of Education
National Capital Region

RELEASED

REGIONAL MEMORANDUM No. 143

By: [Signature]
Date: 19 SEP 2019 Time: 9

TO :

**ROP Division Chiefs and Unit Heads
Schools Division Superintendents
All others Concerned**

From :

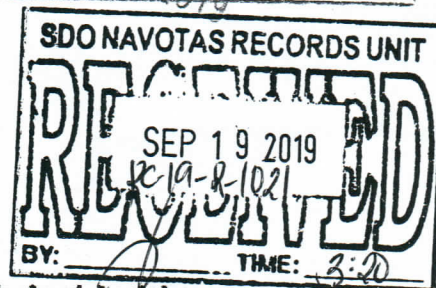
MALCOLM S. GARMA
Regional Director

Subject :

**Reconstitution of Regional Field Technical Assistance
Teams (RFTAT) for Continuous Monitoring of Schools**

Date :

September 16, 2019



1. To provide Technical Assistance and to achieve higher learning outcomes, this Office, through the Field Technical Assistance Division (FTAD) reconstituted the RFTAT to continuously monitor schools in the Division Offices starting September, 2019 onwards.
2. Objectives:
 - a. Validate data gathered from the monitoring of schools across SDOs for a more holistic and strategic TA on issues, concerns and challenges;
 - b. Conduct Focus Group Discussion (FGD) with SDOs' TA focal persons for possible intervention and the next steps to be undertaken, and
 - c. Prepare consolidated Situational Analysis Report (SAR) for future TA engagements
3. To ensure a systematic data analysis, all concerned are requested to accomplish the attached form (See Enclosure No. 1) which shall be submitted to the FTAD every Friday of the week for consolidation.
4. The Regional Field Technical Assistance Teams (RFTAT) involved for the monitoring is also enclosed. (See Enclosure No. 2)
5. Immediate dissemination and compliance is highly desired.

09-0890-19



A legacy as rich as excellence!

Misamis St, Bago Bantay, Quezon City
Tel. Nos.: 920-5824; 926-2213 loc. 801

Email Address: ncr@deped.gov.ph

Website: <http://www.deped.gov.ph/regions/ncr/>



MONITORING TOOL

SDO/School: _____

Date: _____

ISSUES/CONCERNS/CHALLENGES (Results of the RFTAT Monitoring)	STATUS	POSSIBLE TECHNICAL ASSISTANCE REQUESTED (Focus Group Discussion)	AGREEMENTS
A. PHYSICAL READINESS			
Repairs of Buildings/Classrooms <ul style="list-style-type: none"> Repainting Restructuring 			
Dysfunctional toilets with pungent smell, & lavatories			
Water system/connection			
Inadequate chairs, tables books, TM, IMs			
Lack of rooms : <ul style="list-style-type: none"> Classrooms ; Rooms for auxiliary services 			
Organization of School DRRM with stakeholders involvement & support			
Functional internet Connectivity			
Provision of rooms for faculty & Staff			
B. INSTRUCTION-RELATED			
Organization of Classes <ul style="list-style-type: none"> Teacher's Schedule & Time on Task No. of Loads & ancillary Services 			
Displaced teachers as to expertise/major field or specialization			
Utilization of Budget of work & congruency of learning content			
Overlapping school activities/celebrations Interventions for Non-performing learners in Reading, Science & Math			

Health & Nutrition Programs <ul style="list-style-type: none"> • WinS • Feeding • Deworming 			
C. MANAGERIAL-RELATED			
Effective instructional Supervision - COT			
Utilization of school resources <ul style="list-style-type: none"> • Human • Financial • fiscal 			
Collegial planning & decision-making			
Operationalization of staffing, placement & functions: <ul style="list-style-type: none"> • programing/scheduling • assignment/delegation of related activities 			
Continuous Professional Development <ul style="list-style-type: none"> • Div.LAC • DsLAC • SLAC 			
D. STAKEHOLDER INVOLVEMENT & SUPPORT			
<ul style="list-style-type: none"> • Participation/collaboration of parents • Convergence of LGUs, NGOs, potential partners 			
E. OTHERS			
<ul style="list-style-type: none"> • Child protection policy, discipline & bullying • Complaints • PARDOs/SARDOs • GAD • MOOE utilization • Canteen operation 			

CERTIFICATE OF APPEARANCE

To whom it may concern:

This is to certify that _____,
_____, **NATIONAL CAPITAL REGION**, has appeared in this school
_____, **Division of** _____ on
_____ for the continuous monitoring of the school program,
projects and activities, likewise, provide TA to address gaps, issues and challenges which
pave ways in improving performance.

Date	Name of School Head	Signature
_____	_____	_____
_____	_____	_____
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_____	_____	_____

Signature of Monitor/Validator

REVISED REGIONAL FIELD TECHNICAL ASSISTANCE TEAM (RFTAT)

TEAM	SDOs	No. of Elementary Schools	No. of Junior High Schools	No. of Senior High schools	Monitors/Validators
A	Quezon city	95	47	48	1. Dr. Warren A. Ramos - PPRD 2. Dr. Arnold C. Gatus – CLMD 3. Dr. Jingle A. Lim - FTAD 4. Ms. Ashley Diaz – Teach Philippines 5. Mr Vergel Jairus Emas - PPRD 6. Ms Emelina M. Barerra - FD 7. Ms. Naynie L. Ducut - AD
	Navotas city	15	8	6	
B	Taguig/Pateros	73	33	23	1. Dr. Felicino C. Trongco - HRDD 2. Dr. Andrew E. Tan - CLMD 3. Dr. Ariel P. Villar – QAD 4. Dr. Christian T. Español – HRDD 5. Mr. Vincent Jordan S. Bernardo – FD 6. Ms. Kimberly S. Arma - FD 7. Ms Elsa P. Mariano - HR
	Mandaluyong	19	12	11	
C	Manila	25	10	7	1. Atty. Ariz Delson Acay Cawilan - Legal 2. Dr. Genia V. Santos - CLMD 3. Dr. Marita D. Aquino – CLMD 4. Dr. James A. Roldan – CLMD 5. Dr. Rowena S. Ontangco – QAD 6. Ms Nerissa D. Lauan - PPRD 7. Dr. Ma. Lucila B. Peregrina – Health
	Malabon	28	14	10	
D	Makati	8	2	3	1. Dr. Josefino C. Pogoy Jr. – HRDD 2. Dr. Manuel H. Baligat Jr. – FTAD 3. Dr. Dennis Mendoza - CLMD 4. Mr. Joey B. San Buenaventura - FD 5. Mr. Marco B. Realista- PPRD 6. Dr. Marilu J. Cusi - AD 7. Ms. Precious M. Villareal - AD
	San Juan	30	20	15	
E	Caloocan	53	31	11	1. Ms Jennifer F. Vivas - HRDD 2. Ms Charito A. Villanueva - CLMD 3. Dr. Angelita P. Cornejo- PPRD 4. Dr. Ma. Gloria G. Tamayo – CLMD 5. Dr. Marina C. Espino - QAD 6. Ms Jeanhel A. Infante – FD 7. Engr. Epifanio Macaraeg – ESSD
	Valenzuela	40	22	18	

F	Marikina	17	15	14	1. Dr. Roger R. Morillos - FTAD 2. Dr. Roland D. Montes - CLMD 3. Mr. Alfredo G. Desamparo - HRDD 4. Ms. Germa F. Constantino - PAU 5. Mr. Mohammad Khalid B. Gunting-Legal 6. Ms Juliet J. Icamen – FD 7. Mr. Tereso D.L. Ubungin - AD
	Pasig	28	13	11	
G	Pasay	21	12	9	1. Atty. Joylyn P. Dulnuan - AD 2. Dr. Vicky R. Mayo - QAD 3. Dr. Micah G. Pacheco – CLMD 4. Dr. Leonila C. Mustapha – QAD 5. Ms. Arlyn J. Cabiten - PPRD 6. Ms Minerva L. Generoso – FD 7. Dr. Gloria S. Perez – (Health) ESSD
	Paranaque	22	12	8	
H	Muntinlupa	19	8	4	1. Dr. Crisanto A. Ecija - ESSD 2. Dr. Maricar D. Agao – CLMD 3. Ms Yassema Macabando - Legal 4. Ms Leah N. Bautista - ESSD 5. Ms. Raquel L. Santos – FD 6. Mr. Paulus Manalo - QAD 7. Mr. Joselito S. Limjoco - PPRD
	Las Piñas	22	13	8	

